

Catshowsonline instructions

Before Entering:

To enter the show, you will need a PC or Tablet – Mobile phones work as well, however the text can be quite small!! The best experience is on a PC.

Ensure you have scanned images of your Pedigrees as you will need to upload them.

Catshowsonline.com utilises online payments, so you will require either a Credit or Debit Card to pay for your entry. Cash on the day and Direct Debit is not available for this show.

REGISTERING AND SETTING UP:

Prior to entering a show, you need to create an online profile in Catshowsonline.com and then add your cats and kittens to the profile.

Navigate to www.catshowsonline.com and select the “Register Here” button.

Enter your Details, and also select your ACF affiliated council – for exhibitors registered with other cat associations, please select the “OTHER” option.

For exhibits owned by more than one person, please enter both names in the name field.

Click the “Go to Homepage” button.

Once back on the homepage, Select “Login” in the Top right-hand corner. And enter the email address and password you registered.

You will now see the word “Login” has been replaced with your name.

Click on your name and select “My Cats” from the drop-down selection.

Select the “Add Cat” Button and have your pedigrees ready.

Add your cats’ details:

- Registration Number,
- Sex, (Male, Female, Male Desexed = Neuter, Female Desexed = Spay)
- Date Of Birth, (Click on the Month and year to change years/months)
- Titles,
- Name,
- Sire, (Please Omit Titles – Prefix and Name only)
- Dam, (Please Omit Titles – Prefix and Name only)
- Class (Select “Kitten” for Under 9 Months. Open for 9 Months and Over)
- Select Breed,
- Select Colour – If your cat’s Colour/pattern is not here, then please send a message to Catshowsonline “contact us” section or email “info@catshowsonline.com” so it can be added as required. All Colours and Patterns will comply with correct Easy Mind System (EMS) Syntax.

Attach your scanned pedigree and vaccination certificate.

- Click “Save”
- You should now be back in the “My Cats” page and your Cat should now appear.
- Repeat the “Add Cat” process for all cats to be entered
- Congratulations - You Are now ready to enter the show.

ENTERING THE SHOW

Now, with your profile set up, you are ready to enter the show.

Return to the Home Page, and select the “Enter Now” button associated to the Show you wish to enter.

Review the information regarding the show, then scroll down to accept the rules and regulations of showing. Finally click “Enter Now”

The Entry page is sorted into 2 sections – Extras and Entries

Extras: Here you can order items related to the show, or planned events. The items are set out with what they are and how much they cost.

Entries: Here you enter your cats into the show.

- Click on “Select Cat*”
- A dropdown box will appear with the cat’s names.
- Select the first cat to enter
- You should see the details of the cat, and also a drop-down box with the Size of Cage or a Hire cage if required. Select the correct cage.
- Click on the entered cats name to see the other cats available to enter.
- Enter until all required cats are done.
- Select “Proceed to Payment”

PAYING FOR THE SHOW

You will now be taken away from the Catshowsonline.com website and to Paypal.com

If you have a PayPal login, please enter it and pay for the show.

If you don’t have a PayPal Login – and don’t want one, you can select “Pay with a Card” on this screen to Pay without a PayPal membership. The site takes all Credit and Debit Cards.

Once you have paid, please wait for the site to automatically return to the Catshowsonline.com website.

Congratulations! You are now entered. You should soon receive an invoice from PayPal, and a Receipt from Catshowsonline.com – if no receipt arrives in your email box, please check your junk mail. If it is not there, please contact Catshowsonline.com to confirm you are entered.

Important – The Catshowsonline.com Receipt will arrive in your registered email inbox, and will have all pertinent details regarding your entry:

- Exhibit name,
- Date of Birth, *
- Sex, (Male, Female, Neuter**, Spay**)
- Breed
- and Colour/Pattern.

* Date of Birth Defines a Kitten or Adult Class

You MUST confirm that this information is correct as it will determine how your cat is classed and entered. This information will not be changed on the day of the show so problems and changes will need to be fixed prior to the show.